

Please note any items relating to Committee business are embargoed and should not be made public until after the meeting.



## Tayside NHS Board

A meeting of Tayside NHS Board Clinical and Care Governance Committee will be held on **Thursday 9 February 2017 in the Board Room, Kings Cross, Dundee at 1:30pm**. Apologies/enquiries to: Alison Hodge, Committee Support Officer, 01382 740761 (ext 40761) or email [alisonhodge@nhs.net](mailto:alisonhodge@nhs.net)

### AGENDA

		LEAD OFFICER	ACTION	REPORT NUMBER
<b>1</b>	<b>Apologies</b>			
<b>2</b>	<b>Chairman's Welcome and Introduction</b>			
<b>3</b>	<b>Minute of the Previous Meeting</b>			
	<b>Open Business</b>			
3.1	Minute of the Clinical and Care Governance Committee 10 November 2016 Open Business	Chair	for approval	attached
3.2	Action Points Update Clinical and Care Governance Committee 9 February 2017 Open Business	G Costello A Russell	to note	attached
3.3	Matters Arising			
<b>4</b>	<b>Declaration of Interests – Intimation of any updates</b>			
<b>5</b>	<b>Governance</b>			
5.1	Clinical and Care Governance Committee Workplan 2016-17 Open and Reserved Business	G Costello A Russell	to note	attached
5.2	Draft Clinical and Care Governance Committee meeting dates for 2017-18	Chair	for approval	attached
5.3	Key themes from learning			
<b>6</b>	<b>Quality of Care Review Team Health Improvement Scotland (HIS)</b>	J Byrne		presentation
<b>7</b>	<b>Assurance</b>			
7.1	Summary – Strategic Clinical Risks	A Napier		
15	Delivering Care for Older People		to note	CCGC/2017/13 attached
16	Clinical Governance		to note	CCGC/2017/14 attached
22	Health Protection of Children and Young People		to note	CCGC/2017/15 attached

121	Person Centredness		to note	CCGC/2017/25	attached
302	PRI/ Patient Flow		to note	CCGC/2017/16	attached
414	Managed/ 2C Practices		to note	CCGC/2017/17	attached
7.2	Clinical Governance and Risk Management Update	A Napier	for discussion	CCGC/2017/03	attached
7.3	Scottish Patient Safety Programme: Mental Health	D Campbell	for discussion	CCGC/2017/04	attached
7.4	Scottish Patient Safety Programme: Medicines Safety and Quality Group Update	D Campbell	for discussion	CCGC/2017/05	attached
7.5	Scottish Public Services Ombudsman (SPSO) Reports	A Moss	for discussion	CCGC/2017/06	attached
7.6	Volunteering Annual Report	T Passway	for discussion	CCGC/2017/07	attached
7.7	Update on the Tayside Scheme for Medical Appraisal and Revalidation (Primary and Secondary Care)	A Russell	for discussion	CCGC/2017/11	attached
7.8	Nursing Revalidation	G Costello	for discussion	CCGC/2017/12	attached
7.9	Tayside Joint Public Health Protection Plan 2017-2019	L Denvir	to approve	CCGC/2017/08	attached
7.10	Tayside Medical Science Centre (TASC) Annual Report	J George L Talbot	to approve	CCGC/2017/18	attached
7.11	Whole System Safety and Flow Framework	T Williams	for discussion	CCGC/2017/19	attached
7.12	Postgraduate Medical Education Actions	J Davidson/ C Butler	for discussion	CCGC/2017/20	attached
<b>8</b>	<b>Local and National Reports</b>				
8.1	Annual Report Feedback, Comments, Concerns and Complaints 2015/16 – Feedback received from the Scottish Health Council	G Costello A Russell	to note	CCGC/2017/22	attached
<b>9</b>	<b>Policies and Guidance</b>				
9.1	Massive Haemorrhage Policy	G Costello A Russell	to adopt	CCGC/2017/01	attached

9.2	Verification of Expected Death in Adults Policy	G Costello A Russell	to adopt	CCGC/2017/02	attached
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## **10 Items for information and action as required**

10.1	Record of Attendance Clinical and Care Governance Committee	Chair	to note		attached
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## **11 Items for internal and external communication**

Chair

## **12 AOCB**

Chair

**For Governance reasons, it is proposed that the following items be taken in reserved business.**

## **In accordance with the Freedom of Information (Scotland) Act 2002 Section 30**

### **13 Minute of the Previous meeting**

13.1	Minute of the Clinical and Care Governance Committee 10 November 2016 Reserved Business	Chair	for approval		attached
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13.2	Action Points Update Clinical and Care Governance Committee 9 February 2017 Reserved Business	G Costello A Russell	to note		attached
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13.3 Matters arising

### **14 Items for discussion**

14.1	Chair's Assurance Report for the Clinical Quality Forum (CQF) Action Note 12 September 2016 and 14 November 2016	A Napier	for discussion	CCGC/2017/23	attached
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14.2	Perth Royal Infirmary - key measures	A Russell	for discussion	CCGC/2017/10	attached
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14.3a	Murray Royal Hospital Adult Mental Health Inpatient Care: Update on Health and Safety Executive Investigation and Improvement Notice	M Anderson	for discussion	CCGC/2017/24	attached
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14.3b	Update from Perth and Kinross Health and Social Care Partnership	R Packham	for discussion	CCGC/2017/26	attached
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14.4	Risk 144 Maternity Services	A Napier	to note	CCGC/2017/21	attached
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14.5	Maternity Services Improvement Plan				to follow
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**In accordance with Freedom of Information (Scotland) Act 2002  
Section 36(2), Section 38**

**15 Items for discussion**

15.1	Claims Report	S Lowry/ A Moss	for discussion	CCGC/2017/09	attached
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**16 Items for information and Action as required**

**17 AOCB**

**18 Date of Next Meeting**

The next meeting of the Clinical and Care Governance Committee will take place on Thursday 11 May 2017 at 1:30pm in the Board Room at Kings Cross.

**Mrs Alison Rogers**  
**Chair**  
**Clinical and Care Governance Committee**  
**February 2017**

**Distribution**

**Members**

Mrs Gillian Costello	Nurse Director, Tayside NHS Board ( <b>Lead Officer</b> )
Dr Andrew Cowie	Non-Executive Member, Tayside NHS Board
Mrs Linda Dunion	Non-Executive Member, Tayside NHS Board
Mrs Judith Golden	Non-Executive Member, Tayside NHS Board
Mr Stephen Hay	Non-Executive Member, Tayside NHS Board
Ms Lesley McLay	Chief Executive, NHS Tayside
Cllr Glennis Middleton	Non-Executive Member, Tayside NHS Board
Dr Robert Peat	Non-Executive Member, Tayside NHS Board
Mrs Alison Rogers	Non-Executive Member, Tayside NHS Board ( <b>Chair</b> )
Professor Andrew Russell	Medical Director, NHS Tayside ( <b>Lead Officer</b> )
Professor Margaret Smith	Non-Executive Member, Tayside NHS Board

**In Attendance**

Dr Alan Cook	Medical Director, Operational Unit, NHS Tayside
Ms Margaret Dunning	Board Secretary, NHS Tayside
Professor Clare McKenzie	Postgraduate Dean – East Region
Ms Arlene Napier	Associate Director of Clinical Governance and Risk, NHS Tayside

**Ex – Officio Attendance**

Professor John Connell	Chair, Tayside NHS Board
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