

Please note any items relating to Committee business are embargoed and should not be made public until after the meeting.



## Tayside NHS Board

A meeting of Tayside NHS Board Clinical and Care Governance Committee will be held on **Thursday 9 March 2017 in the Board Room, Kings Cross, Dundee at 1:30pm – 3:30pm**. Apologies/enquiries to: Alison Hodge, Committee Support Officer, 01382 740761 (ext 40761) or email [alisonhodge@nhs.net](mailto:alisonhodge@nhs.net)

### AGENDA

		LEAD OFFICER	ACTION	REPORT NUMBER	
1	<b>Apologies</b>				
2	<b>Chairman's Welcome and Introduction</b>				
3	<b>Declaration of Interests – Intimation of any updates</b>				
4	<b>Local and National Reports</b>				
4.1	Annual Report Feedback, Comments, Concerns and Complaints 2015/16 – Feedback received from the Scottish Health Council	G Costello A Russell	to note	CCGC/2017/27	attached
5	<b>Policies and Guidance</b>				
5.1	Massive Haemorrhage Policy	G Costello A Russell	to adopt	CCGC/2017/28	attached
5.2	Verification of Expected Death in Adults Policy	G Costello A Russell	to adopt	CCGC/2017/29	attached
6	<b>Items for information and action as required</b>				
6.1	Record of Attendance Clinical and Care Governance Committee	Chair	to note		attached
7	<b>Items for internal and external communication</b>	Chair			
8	<b>AOCB</b>	Chair			

**For Governance reasons, it is proposed that the following items be taken in reserved business.**

### In accordance with the Freedom of Information (Scotland) Act 2002 Section 30

#### 9 Minute of the Previous meeting

9.1	Minute of the Clinical and Care Governance Committee 10 November 2016 Reserved	Chair	for approval		attached
-----	--	-------	--------------	--	----------

## Business

9.2	Action Points Update Clinical and Care Governance Committee 9 February 2017 Reserved Business	G Costello A Russell	to note		attached
-----	--	-------------------------	---------	--	----------

9.3 Matters arising

## 10 Items for discussion

10.1	Chair's Assurance Report for the Clinical Quality Forum (CQF) Action Note 12 September 2016 and 14 November 2016	A Napier	for discussion	CCGC/2017/30	attached
------	---	----------	----------------	--------------	----------

10.2	Perth Royal Infirmary - key measures	A Russell	for discussion	CCGC/2017/31	attached
------	--------------------------------------	-----------	----------------	--------------	----------

10.3a	Murray Royal Hospital Adult Mental Health Inpatient Care: Update on Health and Safety Executive Investigation and Improvement Notice	G Costello A Russell	for discussion	CCGC/2017/32	attached
-------	--	-------------------------	----------------	--------------	----------

10.3b	Update from Perth and Kinross Health and Social Care Partnership	G Costello A Russell	for discussion	CCGC/2017/33	attached
-------	--	-------------------------	----------------	--------------	----------

10.4	Risk 144 Maternity Services	G Costello A Russell	to note	CCGC/2017/34	attached
------	-----------------------------	-------------------------	---------	--------------	----------

## In accordance with Freedom of Information (Scotland) Act 2002 Section 36(2), Section 38

## 11 Items for discussion

11.1	Claims Report	G Costello A Russell	for discussion	CCGC/2017/35	attached
------	---------------	-------------------------	----------------	--------------	----------

## 12 Items for information and Action as required

No items

## 13 AOCB

## 14 Date of Next Meeting

The next meeting of the Clinical and Care Governance Committee will take place on Thursday 11 May 2017 at 1:30pm in the Board Room at Kings Cross.

**Mrs Alison Rogers**  
**Chair**  
**Clinical and Care Governance Committee**  
**March 2017**

## Distribution

### Members

Mrs Gillian Costello	Nurse Director, Tayside NHS Board ( <b>Lead Officer</b> )
Dr Andrew Cowie	Non-Executive Member, Tayside NHS Board
Mrs Linda Dunion	Non-Executive Member, Tayside NHS Board
Mrs Judith Golden	Non-Executive Member, Tayside NHS Board
Mr Stephen Hay	Non-Executive Member, Tayside NHS Board
Ms Lesley McLay	Chief Executive, NHS Tayside
Cllr Glennis Middleton	Non-Executive Member, Tayside NHS Board
Dr Robert Peat	Non-Executive Member, Tayside NHS Board
Mrs Alison Rogers	Non-Executive Member, Tayside NHS Board ( <b>Chair</b> )
Professor Andrew Russell	Medical Director, NHS Tayside ( <b>Lead Officer</b> )
Professor Margaret Smith	Non-Executive Member, Tayside NHS Board

### In Attendance

Dr Alan Cook	Medical Director, Operational Unit, NHS Tayside
Ms Margaret Dunning	Board Secretary, NHS Tayside
Professor Clare McKenzie	Postgraduate Dean – East Region
Ms Arlene Napier	Associate Director of Clinical Governance and Risk, NHS Tayside

### Ex – Officio Attendance

Professor John Connell	Chair, Tayside NHS Board
------------------------	--------------------------