

Please note any items relating to Committee business are embargoed and should not be made public until after the meeting.



Tayside NHS Board

A meeting of Tayside NHS Board Clinical and Care Governance Committee will be held on **Thursday 11 May 2017 in the Board Room, Kings Cross, Dundee at 1:30pm**. Apologies/enquiries to: Alison Hodge, Committee Support Officer, 01382 740761 (ext 40761) or email alisonhodge@nhs.net

AGENDA

		LEAD OFFICER	ACTION	REPORT NUMBER	
1	Apologies				
2	Chairman's Welcome and Introduction				
3	Minute of the Previous Meeting				
	Open Business				
3.1	Minute of the Clinical and Care Governance Committee 9 February 2017 Open Business	Chair	for approval		attached
3.2	Minute of the Clinical and Care Governance Committee 9 March 2017 Open Business	Chair	for approval		attached
3.2	Action Points Update Clinical and Care Governance Committee 11 May 2017 Open Business	A Russell	to note		attached
3.3	Matters Arising				
4	Declaration of Interests – Intimation of any updates				
5	Governance				
5.1	Draft Clinical and Care Governance Committee Annual Report 2016-17	A Russell	for approval	CCGC/2017/38	attached
5.2	Draft Clinical and Care Governance Committee Workplan 2017-18 Open and Reserved Business	A Russell	for approval	CCGC/2017/40	attached
5.3	Draft Clinical and Care Governance Committee Terms of Reference 2017-18	A Russell			verbal report
6	Developmental				
	No items				
7	Assurance				
7.1	Update on Strategic Clinical Risks following discussion at the: <ul style="list-style-type: none"> Strategic Risk Management Group 27.4.17 	A Napier			verbal report

- Tayside NHS Board 4.5.17

15	Delivering Care for Older People
16	Clinical Governance
22	Children, Young People and Families
121	Person Centredness
144	Maternity Services
302	PRI/ Patient Flow
395	Mental Health Services: Sustainability of Safe and Effective Services
414	Managed/ 2C Practices

7.2	Clinical Governance and Risk Management Update	A Napier	for discussion	CCGC/2017/39	attached
7.3	Scottish Public Services Ombudsman (SPSO) Reports	S Lowry	for discussion	CCGC/2017/36	attached
7.4	Radiation Safety Annual Report	A Russell	for approval	CCGC/2017/37	attached

8 Local and National Reports

No items.

9 Policies and Guidance

No items.

10 Items for information and action as required

10.1	Spiritual Healthcare Committee Annual Report 2015-16	A Russell	for approval	CCGC/2017/42	attached
10.2	Spiritual Healthcare Committee Minute 13 September 2016	A Russell	for information		attached
10.3	Equality and Diversity Steering Group Minute 14 September 2016	M Dunning	for information		attached
10.4	Equality and Diversity Steering Group Minute 6 December 2016	M Dunning	for information		attached
10.5	Hospital Standardised Mortality Ratio (HSMR)	A Russell	for information	CCGC/2017/41	attached

10.6	Record of Attendance Clinical and Care Governance Committee	Chair	for information	attached
------	---	-------	-----------------	----------

11 Items for internal and external communication

12 AOCB

Location of future meetings of the Clinical and Care Governance Committee.	Chair
--	-------

For Governance reasons, it is proposed that the following items be taken in reserved business.

In accordance with the Freedom of Information (Scotland) Act 2002

Section 30

13 Minute of the Previous meeting

13.1	Minute of the Clinical and Care Governance Committee 9 February 2017 Reserved Business	Chair	for approval	attached
------	--	-------	--------------	----------

13.2	Minute of the Clinical and Care Governance Committee 9 March 2017 Reserved Business	Chair	for approval	attached
------	---	-------	--------------	----------

13.3	Action Points Update Clinical and Care Governance Committee 11 May 2017 Reserved Business	A Russell	to note	attached
------	---	-----------	---------	----------

13.4	Matters arising
------	-----------------

14 Items for discussion

14.1	Chair's Assurance Report for the Clinical Quality Forum (CQF)	A Napier	for discussion	CCGC/2017/43	attached
------	---	----------	----------------	--------------	----------

<ul style="list-style-type: none"> • Action Note Clinical Quality Forum 16 January 2017 	attached
--	----------

<ul style="list-style-type: none"> • Action Note Clinical Quality Forum 6 February 2017 	attached
--	----------

14.2	Perth Royal Infirmary Briefing	A Cook	for discussion	CCGC/2017/44	attached
------	--------------------------------	--------	----------------	--------------	----------

14.3	Perth Royal Infirmary Patient Flow (302) and capacity and Flow (313)	A Cook	for discussion	CCGC/2017/45	attached
------	--	--------	----------------	--------------	----------

14.4	Update – Environment Programme for Mental Health Sites	M Anderson	for discussion	CCGC/2017/46	attached
------	--	------------	----------------	--------------	----------

**In accordance with Freedom of Information (Scotland) Act 2002
Section 36(2), Section 38**

15 Items for discussion

No items

16 Items for information and action as required

No items

17 AOCB

18 Date of Next Meeting

The next meeting of the Clinical and Care Governance Committee will take place on Thursday 17 August 2017 at 1:30pm in the Board Room at Kings Cross.

Mrs Alison Rogers
Chair
Clinical and Care Governance Committee
May 2017

Distribution

Members

Mrs Gillian Costello	Nurse Director, Tayside NHS Board (Lead Officer)
Dr Andrew Cowie	Non-Executive Member, Tayside NHS Board
Mrs Linda Dunion	Non-Executive Member, Tayside NHS Board
Mrs Judith Golden	Non-Executive Member, Tayside NHS Board
Mr Stephen Hay	Non-Executive Member, Tayside NHS Board
Ms Lesley McLay	Chief Executive, NHS Tayside
Dr Robert Peat	Non-Executive Member, Tayside NHS Board
Mrs Alison Rogers	Non-Executive Member, Tayside NHS Board (Chair)
Prof Andrew Russell	Medical Director, NHS Tayside (Lead Officer)
Prof Margaret Smith	Non-Executive Member, Tayside NHS Board

In Attendance

Dr Alan Cook	Medical Director, Operational Unit, NHS Tayside
Ms Margaret Dunning	Board Secretary, NHS Tayside
Prof Clare McKenzie	Postgraduate Dean, NHS Education for Scotland (NES), East Region
Ms Arlene Napier	Associate Director, Clinical Governance and Risk, NHS Tayside

Ex – Officio Attendance

Prof John Connell	Chair, Tayside NHS Board
-------------------	--------------------------