

Please note any items relating to Committee business are embargoed and should not be made public until after the meeting



Tayside NHS Board

A meeting of Tayside NHS Board **Finance and Resources Committee** will be held at **10:15am on Thursday 18 May 2017 in the Board Room, Kings Cross**. Apologies/enquiries to: Lisa Green, 01382 496680, ext 36680 or email lisa.green7@nhs.net

| AGENDA | | LEAD OFFICER | REPORT NUMBER | |
|--------|---|------------------------|---------------|------------------------------------|
| 1. | Chairman's Welcome and Introduction | D Cross | | |
| 2. | Apologies | D Cross | | |
| 3. | Declaration of Interests | D Cross | | |
| 4. | Minute of Previous Meeting | | | |
| 4.1 | Minute of the Finance and Resources Committee Meeting held on 16 March 2017 | L Bedford | | Attached – for approval |
| 4.2 | Minute of the Finance and Resources Committee Meeting held on 27 March 2017 | L Bedford | | Attached – for approval |
| 4.3 | Action Points Update Finance and Resources Committee | L Bedford | | Attached – to note update |
| 4.4 | Work Plan 2017/18 | L Bedford | | Attached – to note for information |
| 5. | Matters Arising | D Cross | | For discussion |
| 6. | GOVERNANCE ISSUES | | | |
| 6.1 | Capital Report for the Period Ended 28 February 2017 | L Lyall | FRC29/2017 | Attached – to note report |
| 6.2 | Corporate Financial Report for Period Ended 28 February 2017 | S Lyall | FRC38/2017 | Attached – to note report |
| 6.3 | Reporting Requirement – Code of Corporate Governance | L Bedford | FRC39/2017 | Attached – to note report |
| 6.4 | Oral and Maxillofacial Surgical (OMFS) Services | A Warden/ L Forsyth | FRC46/2017 | Attached – to note report |
| 7. | Assurance | | | |
| | Strategic Risks Aligned to the Finance and Resources Committee | | | |
| 7.1 | Assurance Report on Strategic Financial Plan Risk | L Bedford | FRC41/2017 | Attached – to note report |
| 7.2 | Assurance Report on Reduction in Capital Risk | L Bedford | FRC42/2017 | Attached – to note report |
| 7.3 | Assurance Report on Information Governance Risk | M Dunning | FRC33/2017 | Attached – to note report |
| 7.4 | Assurance Report on Implementation of TrakCare | A Graham | FRC44/2017 | Attached – to note report |

8. Annual Reports/Work Plans/Plans

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|-----|---|-------------|------------|---------------------------|
| 8.1 | Finance and Resources Committee - Annual Report 2015/16 | L Bedford | FRC35/2017 | Attached – for approval |
| 8.2 | Finance and Resources Committee Updated Terms of Reference and Work Plan | L Bedford | FRC36/2017 | Attached – for approval |
| 8.3 | Capital Scrutiny Group Annual Report 2016/17 | L Lyall | FRC30/2017 | Attached – to note report |
| 8.4 | Tayside NHS Board Annual Report of NHS Tayside Area Business IM&T Group 2016/17 | G Doherty | FRC31/2017 | Attached – to note report |
| 8.5 | Annual Report - NHS Tayside Information Governance Committee 2016/17 | M Dunning | FRC32/2017 | Attached – to note report |
| 8.6 | Public Procurement Reform Programme NHS Tayside's Position | M Cambridge | FRC37/2017 | Attached – to note report |

9. Items for Information

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|-----|----------------------|---------|--|----------------------------|
| 9.1 | Record of Attendance | D Cross | | Attached - for information |
|-----|----------------------|---------|--|----------------------------|

For Governance reasons, it is proposed that the following items be taken in reserved business.

10. GOVERNANCE ISSUES

In Accordance with the Freedom of Information (Scotland) Act Exemption 28

| | | | | |
|------|---|-----------|--|----------------------------|
| 10.1 | Minute of the Finance and Resources Committee Meeting held on 16 March 2017 | L Bedford | | Attached – for approval |
| 10.2 | Action Points Update | L Bedford | | Attached – to note update |
| 10.3 | Area Business IM&T Minute – 24 February 2017 (unapproved) | G Doherty | | Attached - for information |
| 10.4 | Capital Scrutiny Group Minute - 15 March 2017 | L Lyall | | Attached - for information |
| 10.5 | Capital Scrutiny Group Minute – 26 April 2017 (unapproved) | L Lyall | | Attached - for information |

11. GOVERNANCE ISSUES

In Accordance with the Freedom of Information (Scotland) Act Exemption 33(1)

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|------|---|-----------------------|------------|---|
| 11.1 | Property Disposals Update | L Bedford | FRC43/2017 | Attached - to note report |
| 11.2 | Neo-natal Intensive Care Unit (NICU) Capital Investment Project - Strategic Assessment | L Wiggin/ K Fowlie | FRC34/2017 | Attached – for recommendation/approval |
| 11.3 | Post Project Evaluation for Child and Adolescent Mental Health Services (CAMHS) Unit, Dudhope Terrace, Dundee | L Bedford | FRC45/2017 | Attached – to recommend submission to Tayside NHS Board |

In Accordance with the Freedom of Information (Scotland) Act Exemption 27(1)

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|------|---|---------|------------|---------------------------|
| 11.4 | Draft Capital Report for Year Ended 31 March 2017 | L Lyall | FRC47/2017 | Attached – to note report |
| 11.5 | Draft Corporate Financial Report for the Period Ended 31 March 2017 | S Lyall | FRC48/2017 | Attached – to note report |

12. Any Other Competent Business

D Cross

For discussion

13. Date of Next Meeting

The next meeting of the Finance and Resources Committee will take place at **9.30 on Thursday 17 August 2017** in the **Board Room, Kings Cross Hospital, Dundee**

Mr Doug Cross OBE

Chair

Finance and Resources Committee

May 2017

DISTRIBUTION

MEMBERS

Dr A Cowie

Mr D Cross, OBE, Chair F&R

Mrs L Dunion

Mrs J Golden, Vice Chair F&R

REGULAR ATTENDEES

Mr M Anderson

Mr L Bedford

Prof J Connell, Chair, NHST

Representative Communications Team

Mr N Deuchar

Mr G Doherty

Mrs L Lyall

Mr S Lyall

Mr R MacKinnon

Ms L McLay

FOR INFORMATION

Mrs J Bodie

Mrs G Costello

Ms M Dunning

Mr A Gall

Mrs F Gibson

Mr S Hay

Mr M Hussain

Mr R Marshall (APF)

Cllr G Middleton

Dr R Peat

Miss D Robertson (rep ACF)

Mr H Robertson

Mrs A Rogers

Professor A Russell

Professor M C Smith

Mrs S Tunstall-James

Dr D Walker

Audit Scotland

FTF Internal Audit