NHS Tayside has now considered your request dated 02 April 2019.

NHS Tayside wishes to advise you that there are exemptions applicable to the information requested. Please refer to the exemptions section of this correspondence.

**Extract from Request**

**Training and staff awareness**
Q1. What training is provided/sourced by the Board to raise awareness among staff (in particular ward based staff) about the needs of inpatients with Parkinson’s, particularly around timing of medication for these patients?

Q2. How many a) staff overall and b) ward based staff have undertaken such training during 2017/2018 and 2018/2019 to date?

**Alert system**
Q1. Does the Board have any kind of electronic (or other) alert system in place to flag to the Parkinson’s service when a person with the condition is admitted to hospital in a) a planned way and b) as an emergency?

Q2. If the Board does not have an alert system, how are the Parkinson’s specialist service notified and subsequently involved in the care of a person admitted with Parkinson’s (whether or not Parkinson’s is the reason for admission.)

**Self-administration of medication policies**
Q1. Does the Board have a self-administration of medication policy? If a policy does not currently exist, are there any current plans to implement one?

Q3. If a self-administration policy is not implemented, why is this the case?

Q2. If a self-administration policy is in place what systems and protocols are in place to a) ensure full and effective implementation and b) monitor its implementation?

**Carers**
Q2. What training do ward staff receive to ensure they fully understand how a carer can support an inpatient with things such as mobilising and their medication regime etc?

Q3. What systems and protocols are in place for ward staff to work with carers supporting the person with Parkinson’s in hospital to ensure flexibility when the need arises?

**Practical resources**
Q1. Is the Board aware of the practical resources available from Parkinson’s UK to support Parkinson’s patients getting their medication on time (e.g. laminate bedside clocks, washbags) and how to access these resources?
Q2. Does the Trust make use of these practical resources?

**Patient safety incidents**
Q1. Are incidents of a) missed Parkinson’s medication doses and b) delays to the administration of doses of Parkinson’s medication reported as patient safety incidents through local reporting arrangements?

Q2. a) How many Parkinson’s patient safety incidents relating to medication were recorded in your Board in the last reporting period?

Q3. How many complaints has the Trust received about missed or delayed administration of Parkinson’s medication in a) 2017/2018 and b) 2018/2019 to date?”

**Response**

**Training and staff awareness**

1. The 4 Parkinson’s Nurse Specialists based in NHS Tayside provide informal face to face training/ information about the necessity for medication to be prescribed and administered on time every time a patient with Parkinson’s is admitted to hospital. They provide essential information about the patient and their unique care needs and can be contacted throughout the patient’s admission. On average 22 in-patients with Parkinson’s are in wards across NHS Tayside on a day to day basis.

2. Four formal teaching sessions are offered in Ninewells Hospital every 6 months. Attendance is 2-8 staff per session from a number of wards but very variable due to clinical commitments. In 2017/2018 20 staff attended formal sessions and in 2019 12 staff have attended so far. All are ward based staff. Formal education has been delivered in other sites across the region but no data is available. The Parkinson’s nursing team is exploring other methods of delivering education and sign posting staff to online resources provided by Parkinson’s UK such as a webpage.

**Alert system**

1. There is an alert system that emails members of the specialist team daily of any patients admitted who have a diagnosis of Parkinson’s whether planned or emergency.

2. Not applicable.

**Self-administration of medication policies**

1. Yes, there is a self- administration of medication policy in NHS Tayside.

2. Not applicable

3. Local clinical governance groups are responsible for the implementation and monitoring of the policy within clinical areas.
Carers

1. When a patient is admitted the Parkinson’s Nurse Specialist visits the ward and advises nursing staff about the essential role a carer may have in supporting the person with Parkinson’s. These carers are experts in the management of the person with Parkinson’s and nursing staff are advised to listen to the carer respectfully and seek their advice. We do not have a formal teaching format for this.
2. There are no specific protocols for people with Parkinson’s

Practical Resources

1. Yes, the Parkinson’s Nurse Specialists provide the laminated clock posters to wards with a pill timer to support prompt administration of medication. They know to access these from the Parkinson’s Nurse Specialist.
2. Yes.

Patient Safety Incidents

1. Information not held. NHS Tayside does not have a category to record ‘Parkinson’s’ adverse events specifically. Provision to report all drug errors, including instances of missed doses and delays is provided within the electronic adverse event management system under the category of Medication Adverse Event.
2. Information not held. NHS Tayside does not have a category to record ‘Parkinson’s’ adverse events specifically. Provision to report all drug errors, including instances of missed doses and delays is provided within the electronic adverse event management system under the category of Medication Adverse Event.
3. Information not held. NHS Tayside does not capture information about missed or delayed administration of Parkinson’s medication in their electronic adverse event management system.


<table>
<thead>
<tr>
<th>Document Ref.</th>
<th>FOISA Exemption Applied</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>IGTFOiSA6157</td>
<td>Section 17 – Information not held. (Patient Safety Incident - Qs1,2&amp;3)</td>
<td>NHS Tayside does not have a category to record ‘Parkinson’s’ adverse events specifically.</td>
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</tbody>
</table>
Freedom of Information (Scotland) Act 2002  
Response to correspondence dated 02 April 2019  
Request: Parkinsons  
Applicant: Groups/Business  
Reference: IGTFOISA6157

Under section 20 (1) of the Act, if you are dissatisfied with the way NHS Tayside has dealt with your request, you have a right to request a review of our actions and decisions in relation to your request, and you have a right to appeal to the Scottish Information Commission.

A request for an internal review must be made in writing no later than forty working days from receipt of this response and addressed to:

Tayside NHS Board Secretary  
Tayside NHS Board Headquarters  
Ninewells Hospital & Medical School  
Dundee  
DD1 9SY

If you are not content with the outcome of the internal review, you have the right to apply directly to the Scottish Information Commissioner for a decision. The Scottish Information Commissioner can be contacted at:

Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS

Or via the online appeal service: www.itspublicknowledge.info/Appeal

If you have any queries about this correspondence, please contact:

Information Governance Team  
Maryfield House  
30 Mains Loan  
Dundee  
DD4 7BT

Telephone - 01382 424413  
E-mail: informationgovernance.tayside@nhs.net

Information Governance  
NHS Tayside  
25 April 2018